

SPCNC PASTORAL COUNCIL

Meeting Notes

November 14, 2024

Attendees: Jim Grant, Francesca M. Eidson, Dan Nickerson, Ada Jimenez, Sonya Menapace, Pam Hays, Jim Nelson, Teresina Fagan, Larry Renner, Geraldine Wong, Brother David Gutierrez, Fr. Rubi Peter, Richard Lord, Hector Rodriguez, Katie Fleener, Chrysti Anderson, Christopher De La Cerda, Kristine Hadeed (Guest: Central Valley IAF)

Opening Prayer

Accepted Minutes from October Meeting

Reading and Small Group Listening and Sharing (1 Peter 8-11)

****Note: Group (table) monitor can help Facilitator gauge discussion closure by raising a hand when all table members have had a chance to speak at least once.****

Council Business: Large Group Sharing - third part of three for reviewing the *Proposed Pastoral Council Guidelines*. During the first part we collected change suggestions in small groups (September meeting). During the October meeting, the focus for the meeting was on discussion and acceptance of changes as a large group. We only finished Sections I – VI. November meeting was used to address Sections VII - VIII

Goal - review the suggested changes and determine what changes to keep.

VII. Committees

- a. The Pastoral Council will work with parish committees to understand how they are working to meet the parish mission.*
- b. The Pastoral Council will work with parish committees to provide Strategic Plans to best meet the parish mission where needed.*

Group A Suggestions: Need to define committees as well as ministries to ensure clarity. This section needs more clarification and definition, i.e., working with Pastoral Team or ministries or Parish Council.

Group B Suggestions:

Parish committees-clarification, are these ministries?

What does this break down to? Each of us visit? They visit us?

As a council, can we recommend need for committee?

Do we facilitate getting new committees off the ground?

Discussion:

- Change title to: Committees and Ministries and add “and ministries” where needed
- In b: change “provide” to “create”
- In b: make lower case “strategic plans”
- Give general definition of what are committees and ministries
- Give definition of goals/deadlines for committees
- Strike: “where needed”
- Since the committees are still to be formed, capture initial parish input: hospitality, fellowship, community outreach, social justice

VIII. Council Meetings

- a. All Pastoral Council meetings will be advertised to the parish, and they shall be open to parish members.*
- b. Pastoral Council shall be held on a monthly basis on days and times determined by the Pastoral Council.*
- c. The PLC and Pastoral Council can agree upon the need for a special meeting to address important matters.*
- d. More than half the Pastoral Council must be present for a Pastoral Council meeting to take place.*
- e. At each meeting, the Pastoral Council shall decide on issues to be addressed in the next meeting to allow for preparation, possible listening sessions, and input as needed to make meetings meaningful.*
- f. Facilitator / Co-facilitators will determine the agenda for the meeting.*
- g. Decisions of the Pastoral Council should be done by consensus using discussion, prayer, discernment, and group voting methods as needed.*
- h. The PLC should express their opinions at the end of discussions if possible to make sure there is open discussion.*
- i. All outcomes and recommendations of the Council are shared with the PLC, parish staff, parish, and committees for use in furthering the mission of the parish.*

Group A Suggestions: (d) Need clarification; what is this number? Ex Officio a voting member? (f) Delete; it is addressed elsewhere. (g) need agreement as to what consensus means (h) rephrase this; the intent is to ensure the PLC does not inhibit open discussion and does not lead Council to a consensus. Could be worded better. (i) what committees or ministries? who does this?

Group B Suggestions:

- a. Details on parishioners at a meeting...do they just listen? Vote? How do they participate?
- d. process for what happens after that...PLC calls next meeting?
- e. Agenda making is set item on each agenda?
- f. Clarify-who is doing agenda?

- g. What type of group voting methods? Majority?
- h. What's the purpose?
- i. What is the communication process of sharing?
- i. Parishioners instead of parish
- i. Who is sharing to committees? Is there a meeting? What's the method?

Discussion:

- a: Add a comma to ensure parishioners are included
- b: Change language to clarify: 'can have a meeting, but need 50% to make any decisions
- d: majority is more than half of "current membership". Need commitment to know number.
- f: delete this
- g: this council is set up to discern and deliberate and provide guidance to Pastoral Team, so they should come to consensus on matters for the parish. If necessary, the facilitator may call for a vote if consensus cannot be reached, but a decision is necessary to move the council forward on an issue.
- h: clarify to capture that PLC provides information and not opinions and add commas around "if possible"
- i: add "and ministries"

IX. Amendments

- a. *These guidelines can be modified by the Pastoral Council to best meet the needs of the parish. Pastoral Council members should present guideline modification suggestions to the Pastoral Council to be put on the agenda for discussion.*

Group A Suggestions: No recommended changes

Group B Suggestions:

How does amendment get approved?

Method to communicate an edit/modification/amendment

Discussion:

- a: add "and vote"
- Add a paragraph "b. Amendments are approved by the Pastoral Council by consensus of the council."

General discussion items:

- Due to limited time in the meeting, it was suggested and approved to table the Strategic Goals review until the January meeting.

- It was proposed and approved to make the December meeting more about “getting to know each other” with questions and small group discussion aimed at this goal. The meeting would include snacks and be limited to 1 hour. Only Facilitator is needed, and not a Notetaker.
 - Dan Nickerson proposed that the position of Pastoral Council Secretary be renamed to Pastoral Council Liaison, and that he would volunteer for that role to help get it established. This was approved by the council.
 - Dan proposed that in this role, he would pull in all of the Pastoral Council Guideline inputs from the three meetings, edit the original document, and send out via email for review, discussion and edits, so the council can finalize this initial task. This was approved.
 - Bulletin announcement for Pastoral Council activity and members was prepared. Katie was contacting “members to ensure they were dedicated to serve”. This is done, so she will post to the bulletin.
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ACTION ITEMS

1. Provide Meeting Notes in a timely manner so they can be reviewed. *Dan*
2. Put Pastoral Council message in bulletin. *Katie*
3. Next Meeting Agenda: Get to know each other questions. *Dan work with Richard*
4. January Meeting Agenda: Overview of Flocknote (group for council) *Larry*
5. January Meeting Agenda: Discuss Strategic Goal areas
6. Update Guidelines with all inputs and send for email coordination/ approval. *Dan*

Next Meeting Date: **Thursday, December 5, 2024**

Time: 6:45 p.m.

Facilitator: Richard Lord

Notes: Not Needed

Snacks: Members are asked to bring light snacks to share (about 15 members)